

ST. ANTHONY and SACRED HEART  
FINANCE COUNCIL MEETING AGENDA

Date: Wednesday, May 22, 2024

- I. CALL TO ORDER / PRAYER - Fr. Felix (*Lectio Divina*)
- II. ROLL/CALL ATTENDANCE – Debbie Wodenka, Brian Sparapani, Randy Pilon, Father Felix, Pat Schaut, Dawn Johnson, Donna Moreau, Judy Parent and Jim Hoogland
- III. APPROVAL of Minutes from April motion made by Jim Hoogland and seconded by Debbie Wodenka. All approved.
- IV. APPROVAL of Agenda for May Motion made by Jim Hoogland and seconded by Debbie Wodenka to approve the agenda. All approved.
- V. FINANCIALS - Balances and Income and Expenses

Balances as of May 20, 2024 (after deposit at St. A)

St. Anthony:

Xavier Rectory Fund: \$99,900.55 (100% reserved with proxy stipulations)

Money Market: \$11,774.35 (1000% reserved: \$3,425.64 RE + \$9842.01 Hall + \$65 repair to Our Lady's finger = \$13,332.65)

Savings: \$15 (100% reserved)

**Checking: \$8,765.23(\$12,969.55 invoices due by beginning of June.**

**There is \$1,543.30 reserved in checking**

Cash on hand: \$185.55

Sacred Heart:

Investment CD: \$20,010.00

Money Market: \$25,102.23

Checking: \$11,962.96

Money flow in and out of checking account per parish 1/1/2024 - 3/18/2024

	<b>Expenses</b>	<b>Income</b>	<b>Gen fund +/-</b>
St. Anthony	-\$75,514.80	\$65,322.48	-\$10,192.32
Sacred Heart	-\$9,713.15	\$6,406.45	-\$3,306.70

VI. SACRED HEART BUSINESS

No business to report.

VII. ST. ANTHONY'S - OLD BUSINESS

A. Discussion/Action on employee evaluations, wages for next year's fiscal budget, and suggestions for employee's work – Dawn will talk with Veronica about her hours and her duties. Dawn will recommend that while

there isn't any CCD or if there isn't an event at the hall, she does not need to clean them. Dawn will also ask her if she is willing to vacuum the floors in the church. If not, then her hours will be cut.

B. Discussion/Action on Project Priority Planning with Hall Committee and Building and Grounds members. The council and building and grounds committees went through a list of issues that need to be addressed at St. Anthony's. The list was created by council members (Judy Parent), Dawn Johnson (office) Brian Sparapani (Buildings and Grounds) and member from the dioceses. The entire list can be found attached to the May 22<sup>nd</sup> agenda. Based off the list the council put five items into action. The parking lot near the garage is number one and is in progress. Scott Morin will remove trees, stumps and topsoil and add gravel and top with crushed blacktop/gravel for \$4,100 which includes a path to the office door. No. 2 on the priority list are the steps located between the hall and the church and a walkway between the garage parking lot and the church office. Donna Moreau is collecting on bids from Shad Brown, Joey Swanson, Scott Geldmeyer and Caleb Olsen. No.3 on the list is the underground deteriorated piping by the bell tower parking lot that needs to be replaced before we can do any resurfacing of the parking lot. Dawn will contact Scott Morin to see if the removal of the piping and replacement is something he does. Scott is aware of what is underground there from prior projects. No. 4 on the list is resurfacing the parking lot by the bell tower and in alley. Judy Parent is getting bids for that. No. 5 on the list is rain gutters along the wood's side of the hall. However, this needs to be done after the repair to the deteriorated piping, as the water needs to be directed into that pipe.

#### VIII. ST. ANTHONY'S - NEW BUSINESS (to put on June agenda)

A. 2024-2025 Budget

Dawn drafted up a very nice 2024-2025 budget for the council to review and to discuss further in the June meeting.

B. Consider if the Internet/phone line should be shared as a rectory expense.

C. Percentage share with other parishes if Mass days are changed. What is our policy to determine the % share on rectory and priest expenses?

Items lettered A-C were put on the agenda for council to think about and plan ideas for the June meeting.

#### IX. OTHER BUSINESS

#### X. FOLLOW UP OR ASSIGN ITEMS

#### XI. NEXT MEETING – June 12th, 3:30

#### XII. CONCLUSION / PRAYER - Fr. Felix