

ST. ANTHONY and SACRED HEART
FINANCE COUNCIL MEETING AGENDA
April 24th 2024

- I. CALL TO ORDER / PRAYER – Called to Debbie Wodenka and pray lead by Barry from the Diocese.
- II. ROLL/CALL ATTENDANCE – Jim Hoogland, Debbie Wodenka, Paul Kolbach and Barry from the Diocese, Dawn Johnson, Pat Schaut, Donna Moreau, and Judy Parent
- III. APPROVAL of Minutes from March 19, 2024 – Minutes updated. Motion by Jim Hoogland and seconded by Debbie Wodenka to approve minutes as changed. - all approved
- IV. APPROVAL of Agenda for April 24, 2024. Motion made by Jim Hoogland to approve the agenda and Pat Schaut second the motion. All in favor, approved.
- V. FINANCIALS - Balances and Income and Expenses
Balances as of April 22, 2024

St. Anthony:

Xavier Rectory Fund: \$99,979.07 (100% reserved with proxy stipulations)
 Money Market: \$11,772.26 (100% reserved: \$3,583.63 RE + \$9,842.01 Hall
 \$365 repair to Our Lady’s finger)
 Savings: \$15 (100% reserved)
 Checking: \$13,768.60 (\$10,183.85 invoices due by end of April)

Sacred Heart:

Investment CD: \$20,010.00
 Money Market: \$25,097.07
 Checking: \$11,190.00

Money flow in and out of checking account per parish 1/1/2024 – 4/22/2024

	Expenses	Income	Gen fund +/-
St. Anthony	-\$60,189.17	\$55,000.22	-\$5,188.95
Sacred Heart	-\$8,572.11	\$4,492.45	-\$4,079.66

VI. ST. ANTHONY'S - OLD BUSINESS

- A. Barry and Paul from the Diocese – each gave a very nice presentation and offered ideas to the council to improve attendance and how to move forward with the maintaining up keep tasks that need to get accomplished at the church. Paul also gave us great news, that the diocese will be helping our parish out by paying Father Felix's wages for a whole year. Debbie Wodenka suggested writing a Thank you to the diocese, and Dawn Johnson was going to follow up.
- B. Rectory Utilities shared between parishes: Moving forward,
St. Margaret paying 8% of water bill, 10% of electric bill, and 6% of gas bill
Sacred Heart paying 4% of water bill, 5% of electric bill, and 3% of gas bill – updated for the minutes. The percentages are all now on record and we will be moving forward with these numbers.
- C. Mary's thumb – Dawn will put something in the bulletin and Jim Hoogland will talk to the Knights regarding the money that was set aside to repair Mary's thumbs. Jim will ask the Knights if we can use the money for a used ciborium and chalice.
- D. Follow up on GFL bill - \$145 for one time per week; \$88 for bi-weekly; and \$80 for monthly (the fuel surcharge can change as gas prices change) – Motion by Jim Hoogland for bi weekly pickup, **pending Father's agreement** to let the office garbage go into the weekly cans that Father puts out to the road. Seconded by Pat Schaut. All in favor.

VII. ST. ANTHONY'S - NEW BUSINESS

- A. Discuss employee work hours (with yearly evaluation and salary survey from diocese) Father will meet with all employees. Judy and Dawn will determine the duties and expectations of the office cleaning staff.
- B. Building and Grounds committee - discussion
Discussion/action on permission from the diocese (proxy) to move forward with parking by office (removal of trees, stumps, and then gravelling the area. This also includes removal of a section of the handrailing (done) and taking out the bricked-in flower bed.
- ii. Discussion/action on the permission from diocese (proxy) to purchase a new dishwasher and microwave in the rectory. Barry and Paul gave the consent to purchase a new dishwasher and microwave using the proxy to cover St. Anthony's share.
- iii. Discussion/action on replacing the stairs coming from the top parking lot.
- iv. Discussion/action on putting in a railing along the stairs under the hall window.
- v. Discussion/action on the blacktopping around the bell tower and alley
- vi. Discussion/action on other necessary projects and the team to accomplish this (new parking areas)
Items numbered iii. through vi. were discussed and it was decided that at our next meeting we would invite Bobby Butler, Brian Sparapani and Randy Pilon to the meeting to get their input on each of these items. They are parishers that work on our

maintenance and have knowledge and experience with water lines, paving and ideas regarding the parking area at the hall ... etc.

C. Discussion/action on ParishSoft online giving versus E-Catholic (with GabrielSoft).

- i. Parish Soft advantages/disadvantages: we have people already signed up, we can have multiple funds (i.e. Sacred Heart, Hall, RE registration, Karen's Pantry, Bishop's Appeal, etc.), we can continue with our current website at \$9 per month, they are not easily contacted with problems, St. Anthony eats the % fees for all giving (including Sacred Heart 1%, St. Margaret 2% and Karen's Pantry 20%) Dawn explained to the counsel the pros and cons of each.
- ii. E-Catholic advantages/disadvantages: the Diocese will help with startup and paying some of the costs, there is a great team of people to help, the fees are about the same as parish soft, Gabriel soft links to this and all transactions will be added to Gabriel soft, if we want to keep offering a variety of funds then we would need to change websites (\$25 per month), people would need to re-sign up under this new platform. The counsel asked Dawn, since she is the person using the software, which she felt more comfortable using. She would like to remain with the GabrielSoft. The GabrielSoft allows our online givers to be able to determine from several categories where they would like their offertory placed. ParishSoft only allows for one area of deposit. Pembine is going use ParishSoft and Dawn will check in with them in a couple of months to see how they are liking it. Motion by Jim Hoogland to subtract the online fees before reimbursing Karen's pantry. Debbie second the motion. All in favor.

VIII. SACRED HEART BUSINESS

A. Discussion/action on charging Sacred Heart monthly for the 20 printed bulletins given weekly. Cost estimation is \$8 per week (Usually 2, double sided, colored copies - 40 pages at .20 per page to cover paper, time to staple, toner, and usage of copier) Motion made by Pat Schaut to pay for the bulletins made for Sacred Heart. Jim Hoogland second the motion.

IX. OTHER BUSINESS – Judy found information regarding headphones and waiting for an email with more information.

b. Christine Stec donated all the time and materials. Thank you Christine.

X. FOLLOW UP OR ASSIGN ITEMS

XI. NEXT MEETING – May 22nd at 3:30

XII. CONCLUSION / PRAYER – Dawn -