

## Finance Council Meeting Minutes:

Date: Wednesday September 20th, 2023 Time: 3:30 PM

Members: Judy Parent, Debbie Wodenka, Jim Hoogland, Pat Schaut, Shelby DeForge, Jim Carncross, Pam Vross, Deacon Peter Gard

## Welcome:

- Meet & Opening Prayer Deacon Peter Gard

## Meeting Minutes:

### 1) Approval of last meetings minutes

- a. Motion to approve August Minutes – Jim Hoogland motion to approve; Debbie Wodenka seconds and all in favor Motion to approve agenda – Shelby DeForge motions to approve agenda; Jim Hoogland seconds; all in favor - Adding: - Deacon Peter Gard visiting

### 2) Deacon Peter Gard

- a. Asking concerns and wishes for the next priest.
  - i. Need to get the leadership of the parish to help understand what are needs/wants are so diocese can help us decided what to do going forward
  - ii. We need someone to understand our dynamic.
  - iii. Maybe two types of mass, a more traditional route and one more towards elderly
  - iv. Someone who is mindful and knowledgeable about the finances of the church; someone who understands wants verse needs.
  - v. Deacon Peter would like to have a meeting with all 3 financial and parish council to help understand better. We will all need to be together to discuss this because we will be sharing a priest.
  - vi. Meeting Monday October 23rd @ 6 pm vii. People should come prepared with concerns, Deacon Peter will lead the meeting

### 3) Financial Reports

- a. Checking = \$1,502.42
- b. Money Market = \$24,757.44
- c. Saving = \$15.00

### 4) Old Business

- a. Cain Update: Dioceses is turning over paying the bill to us but we haven't received a bill for August yet. Pam did check on it and is waiting on information.
- b. Starting to transition Tricia to be the person to contact with Cain. She has already worked with Lynn the contact at Cain.
- c. Hall Rental Process is in progress, Debbie is working on updating major changes. She will have update next meeting.
- d. Fundraiser Hall Money – no change
- e. Prepaid Credit Card - \$500 prepaid card through the Credit Union
  - i. Judy Parent is looking into this with the diocese
  - ii. Deacon Peter said 90% of parishes have them however, it is difficult to change over with the transition of new priests
  - iii. Diocese will want someone to put it on personal credit card and have a check ready for them to be reimbursed
  - iv. Deacon Peter is going to bring our issue to the diocese and find out a better solution for us.
- f. Tree is cut down and cost us \$200. Dawn and Neil cleaned up everything. THANK YOU
- g. Tricia has accepted the secretary position, she started Sept 12th . Pam and Dawn have been working on training her
  - i. Tricia would like a more defined schedule for St. Anthony's.
    - 1. We need to define her roles because some of the things she doing are not a secretary's job
    - 2. 5 hours for 2 days (Monday and Friday) in Pembine with 3 hours remote; 8.5 hours for 2 days weeks (Tuesday and Thursday).
    - 3. We're going to talk to Tricia about what hours/days she would like to do our 17 hours for St. Anthony
- h. Old Rectory
- i. Working on a closing date for the sale.

## 5) New Business

- a. Sacred Heart altar society is now cancelled and the money has been transferred into their checking
- b. Lumen Christi funds does still exists and is supposed to come in September. Jim Hoogland would like to put the check into the religious education
- c. Deacon Peter is looking into how much the check will be.
- d. Pam is still looking into the Lumen Christi funds of St. Margret's

- e. Budget tracking will now be done by Tricia. Need someone to train her and we need to use the chart of accounts that Cain uses. Next meeting October 18th @ 3:30