

Finance Council Meeting Minutes:

Date: Thursday, January 12, 2023

Time: 6:30 PM

Members: Father Quinn, Shelby DeForge, Debbie Wodenka, Sue Newingham, Judy Parent, and Jim Hoogland, Pam Vross
Attendees – Vonnie Vampenbrooke

Welcome:

- Meet & Opening Prayer Father Quinn

Meeting Minutes:

1) Approval of last meetings minutes-

Motion to approve December minutes – Debbie Wodenka motion to approve; Jim Hoogland seconds and all in favor

Motion to approve agenda – Shelby DeForge motions to approve with the change (new business/silent retreat); Jim Hoogland seconds as modified; all in favor

2) Financial Reports –

- Grant from diocese was put into money market
- Bob from Nicolet Bank donated \$5,000, this was also put into the money market – Shelby will send a thank you
- Hall Money – bought sound panels, speakers for church and hot water heater
- Ace Hardware – we have a \$600 but we are not sure what this is, need to look at bills received.
- No way to keep hall funds separate with Cain taking over, need to find out how much is left for the hall so it doesn't get sucked into the money market. Roughly \$5500 left for hall.
- Dan Decker needs to know to move \$840 (water heater) out of church maintenance and take it out of the hall fund because Hall Committee agreed to purchase it.
- Fish for fish fry has been donated!!!! Need help!
- Water filter was \$440 has been changed and it will have to be changed once a year.

3) Revise Proxy

- Father created a new proxy
- Need Judy Parent and Debbie Wodenka's signature
- Barb Wiess from diocese helped draft the document.
- Craig Recla assessment was \$99,900 for selling price.
- Pam Vross talked with Sacred Heart about receiving some of the profit, Pembine does not feel they should receive any profit because they were going to put into living expenses no matter where the priest lives. Sacred Heart (Sue Newingham) would like to discuss with her committee before making a decision if they would like to have a percentage.

4) One by One Campaign

- \$14,000 was raised, St. Anthony's will get \$7,000
- We can access the money once it's the portal and we can check that online

5) New Boiler

- Bill and Chris Howell – Father is going to ask if they will donate since they've worked with CYE
- Tweet Garrot will get estimate

6) Cain Accounting

- Paula Nault send email
- Discussed roles who is filling in Dan's different roles
- Who is going to do the reconciling from deposit sheet and Gabriel and then scan to Cain
- Need to find someone to do the online giving as well
- Father is maintaining donation website, bulletin, and google calendar

- f. Father can authorize all purchases – even his own under \$500 but this is not changing this was the same process as before.
- g. Level of Cain we are purchasing
 - Need clarification on what is included in each price
 - Paula Nault and Cain need to give us more information – Debbie will find out information

7) Silent Retreat

- Wynncliff was the annual silent retreat
- No fees but they are asking for a donation, Father was there for 5 days
- Vonnie motions to donate \$200 and divide between parishes as a priestly expense, with the normal percentage rate. Debbie Wodenka seconds the motion; all in favor.

8) Karen's Food Pantry

- a. Father wants to charge "usage" fee.
- b. Debbie Wodenka motion to NOT charge nonprofit, Shelby DeForge seconds the motion. Shelby, Debbie, Pam, and Jim are in favor, Father is nay. Judy abstains.
- c. Need to find out how many checks will be written through St. Anthony's and liability.
- d. To be discussed further – will revote with more information

9) Secretary duties

- a. Have someone interested in the position however they cannot start until May.
- b. For now, Father will fill in the duties
- c. Possibly use Trisha from Pembine for help in the transition with Cain and secretarial duties. Pam Vross will talk to her about her work load and keep her within the 19 hours a week.

11) Next meeting is February 7th @ 3:30