

# Finance Council Meeting Minutes:

Date: Tuesday April 18<sup>th</sup>, 2023

Time: 3:30 PM

Members: Father Quinn, Shelby DeForge, Debbie Wodenka, Pat Schaut, Judy Parent, and Jim Hoogland, Pam Vross

## Welcome:

- Meet & Opening Prayer Father Quinn

## Meeting Minutes:

### 1) Approval of last meetings minutes-

Motion to approve March minutes – Jim Hoogland motion to approve; Debbie Wodenka seconds and all in favor  
Motion to approve agenda – Shelby DeForge motions to approve March agenda; Jim Hoogland seconds as modified; all in favor

### 2) Financial Reports –

- a. Just received at noon today (4.18.23)
- b. Negative (\$2,919) in checking account; Cain did not receive everything on time.
- c. Money Market account balance \$34,723; Checking is \$15,461
- d. Need to find out when the reports are posted, and ask questions. Possibly do a joint call to ask questions with Cain
- e. Final: all adjusting entries and have the accounts been reconciled?
- f. Process with Cain is going much better, 2 payroll have gone great no issues
- g. Pam needs a copy of invoices for gas and electric to get St. Anthony's paid for their usage
- h. We are still not paying for the Cain services. They are going to give us through May.

### 3) House

- a. Meeting with College of Council happened on March 30<sup>th</sup>, Judy and Patti made presentation. Council unanimously voted to let us sell the house.
- b. Presentation included the sale of the parking lot with the house
- c. Concern, it might be hard to sell with the parking lot. Deal with that if it happens but the realtor should be able to assist us through.
- d. Surveyed as three parcels

### 4) Sacred Heart

- a. Will not make a decision unless St. Anthony's decides to sell.
- b. Majority of them feel that they should receive a portion of the profit.
- c. Sacred Heart paid percentage of utilities which would be made no matter where the priest residences. If there was capital improvements were made then they would have a stake in the claim however, there were no improvements made that St. Margret's and Sacred Heart paid for.
- d. Only change was creating a living space for Father Pat's which was all done through donations and parishioners volunteering.
- e. Pam Vross volunteered to meet with Sacred Heart to explain St. Margret's view.

### 5) Maintenance and Boiler

- a. Tweetgarrot made proposal to maintain boilers
- b. Do we have to for mileage and time for annual inspection? – No. If emergency you still need to pay mileage and time.
- c. Inspect 3 boilers in hall and 1 in rectory, components, heat exchangers, line voltage, electricity to run, condensate details; cost is \$1,513 annual
- d. Building and grounds committee agreed this was a good idea.
- e. Jim Hoogland motions to purchase annual inspection with TweetGarrot for \$1,513; Pat Schaut seconds the motion, all in favor.

### 6) Fundraising information - Shelby

**7) Secretary**

- a. Should have a secretary for both St. Margret's and St. Anthony's by May 1<sup>st</sup>

**8) Other Business**

- a. Get ready for Father Felix
- b. Need to pull a group together to get a plan on what we need to prepare
- c. Judy will work with the group
- d. Can Father Felix come up before and give his thoughts?
- e. Would like to have plan together for next meeting so we have part of May and all of June to make improvements

**9) St. Anthony Budget Meeting May 9<sup>th</sup> @ 3:30**

**10) Next meeting May 16<sup>th</sup> @ 3:30**